

# Commercially Led Activities Index



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This factsheet is designed to help Members identify the Rules and guidance that relate to a particular activity when led by people from outside Scouting. References to POR refer to the January 2006 edition.

Further editions of this factsheet will be issued to reflect additional activities not currently covered.

## Introduction

This index table covers activities when they

- **are led by people outside Scouting and**
- **involve people in Scouting and**
- **involve at least one person below the age of 18 and**
- **take place in the United Kingdom**

When using people within Scouting to lead activities, factsheet FS120084 Scout Led Activities Index should be followed.

The steps required to run externally led activities are:

- 1) Check POR rules
- 2) Check whether an AALA licence is required
- 3) If not, check NGB qualifications of those running the activity
- 4) Check that the provider has personal liability insurance
- 5) Check whether further insurance is required
- 6) Check whether HQ needs notifying
- 7) Appoint a Home Contact

This factsheet provides guidance for steps one through to six. For help in step seven and advice on ensuring the activity runs safely see factsheets:

- FS129999 *Safety in Scouting: Safety Checks*
- FS120000 *Activities - Risk Assessment*
- FS120078 *Home Contacts*

## AALA

The Adventurous Activities Licensing Authority (AALA) is an agency set up by the Government to inspect and license all those who provide certain commercial adventurous activities to under 18s. Activities shown as requiring an AALA licence can not be run by external providers except where this licence is held. Exceptions may apply to other voluntary bodies and education authorities.

## Over 18s

Commercial providers may offer adventurous activities to those who are aged 18 and over without the need to possess an AALA licence. In these situations checks should be made in accordance with POR Rule 9.9 Use of Professional Centres and Instructors. Activities that are not permitted remain so, irrespective of age.

## NGB Qualifications

It is possible in some activities to have equivalent qualifications issued by other bodies that are also suitable. If in any doubt please contact the Scout Information Centre for clarification.

### Personal Insurance

All Members of the Movement are covered for personal accident insurance, in accordance with the terms and conditions of the insurance policy arranged by The Scout Association, while taking part in Scouting activities. Instructors who are not members are not covered. It is recommended that they carry appropriate insurance.

### Third Party Insurance

Standard Scout insurance does not cover members for third party liability in motorised land vehicles. Members should contact Scout Insurance Services before taking part in motorised land activities to see whether they need to take out third party liability insurance.

### Indemnity Clauses

Before entering into any agreement that includes an indemnity clause, the Agreement must be referred to Scout Insurance Services. An indemnity clause is an agreement to reduce or remove the provider's responsibility in the event of an accident to a participant, damage to personal property or other financial responsibility.

### Safety

External instructors, as with Leaders, must not have unsupervised access to young people unless they have been through the relevant checks. If a Leader thinks at any time that an activity is unsafe, they have the authority to stop, modify or cancel it. It is advisable that such situations are notified to the District Commissioner.

### For All Activities

There are several rules and factsheets that apply to all activities. These are;

POR Rules	Other Information
9.1 Activity Rules - Application	FS120000 Risk Assessment
9.2 Preparations	FS120078 Home Contacts
9.3 Home Contact	FS120081 One Day Activity Form
9.4 Risk Assessment	
9.5 Emergency Procedure	
9.9 Use of Professional Centres and Instructors	

### Overseas Activities

When taking place in activities overseas this factsheet can still be used as a guide, however there are a couple of differences that should be noted. The Adventurous Activity Licensing Authority (AALA) doesn't exist outside the UK, so checks need to be made that providers hold appropriate level qualifications instead. And National Governing Body qualifications are different in most countries, so need to be checked that they are of an equivalent standard to those required in the UK.

### The Activity Table

- **POR Rules** lists the Activity POR Rules relating to an activity. These need to be followed at all times unless under the instruction of a provider with an AALA licence.
- **AALA Licence Required** shows whether anyone instructing this activity need have a licence from AALA. Written evidence should be available for inspection together with notification of which activities are permitted.
- **Minimum NGB Qualification for non AALA activities** shows what level of qualification a provider must have if an AALA licence is not required.
- **Extra Third Party Insurance** identifies whether you should contact Scout Insurance Services regarding third party insurance cover.
- **Notification Required** identifies whether you need to inform the Scout Information Centre every time the activity takes place.

## Specific Activities

Activity	POR Rules	AALA License Required	Minimum NGB Qualification for non AALA activities	Extra Third Party Insurance	Notification Required
Abseiling	9.34 Climbing and Abseiling	Yes except man made structures	MLTUK Single Pitch Award except where AALA license is held	No	No
Aerial Runway	9.41 Aerial Runways	No	None	No	No
Archery	9.36 Archery	No	GNAS Community Leader	No	No
Ballooning	9.10 Air Activities – General 9.11 Access to Airfields 9.12 Air Activities – Public Liability Insurance and Pilot and Aircraft Requirements 9.13 Flight Briefings 9.18 Ballooning	No	Free - PPL (Ballooning) that fulfills current BBAC regulations Paid For - Air Operators Certificate for Balloons	No	Yes
Banana Boating	9.66 Towing of Inflatables Behind Powered Watercraft	Not Permitted	Not Permitted	N/A	N/A
Bands	9.22 Creative Activities for Public Performance 9.23 Marching Bands 9.24 Musical Groups	No	None	No	No
Bell Boating	9.42 Water Activities – General 9.43 Life Jackets and Buoyancy Aids 9.44 Classification of Waters 9.45 Water Activities Permits 9.46 Boats	Yes - except placid waters where it is not possible to be more than 50m from the bank	BCU Bellboat Helm Award	No	No
Bouldering	9.77 Other Activities	Yes except man made structures	None	No	No
Bungee Jumping	9.67 Bungee Jumping	Not Permitted	Not Permitted	N/A	N/A
Bungee Running	9.68 Bungee Running	No	None	No	No
Canoeing	9.42 Water Activities – General 9.43 Life Jackets and Buoyancy Aids 9.44 Classification of Waters 9.45 Water Activities Permits 9.46 Boats	Yes - except placid waters where it is not possible to be more than 50m from the bank	BCU Level 1 Coach except where AALA license is held	No	No
Canyoning	9.77 Other Activities	Yes	N/A	No	No
Caving	9.35 Caving	Yes	N/A	No	No
Clay Pigeon Shooting	9.37 Shooting	No	CPSA Level 1 Coach	No	No

Activity	POR Rules	AALA License Required	Minimum NGB Qualification for non AALA activities	Extra Third Party Insurance	Notification Required
Climbing	9.34 Climbing and Abseiling	Yes except man made walls	MLTUK Single Pitch Award except where AALA license is held	No	No
Coasteering	9.77 Other Activities	Yes	N/A	No	No
Crate Climbing	9.77 Other Activities	No	None	No	No
Cycling (On Road)	9.71 Cycling	No	None	No	No
Dinghy Sailing	9.42 Water Activities – General 9.43 Life Jackets and Buoyancy Aids 9.44 Classification of Waters 9.45 Water Activities Permits 9.46 Boats	Yes - except placid waters where it is not possible to be more than 50m from the bank	RYA Senior Dinghy Instructor except where AALA license is held	No	No
Doughnutting	9.66 Towing of Inflatables Behind Powered Watercraft	Not Permitted	Not Permitted	N/A	N/A
Dragon Boating	9.42 Water Activities – General 9.43 Life Jackets and Buoyancy Aids 9.44 Classification of Waters 9.45 Water Activities Permits 9.46 Boats	Yes - except placid waters where it is not possible to be more than 50m from the bank	BDA Centre Coach's Award or Level 2 Coach	No	No
Fencing (Sword)	9.77 Other Activities	No	BFA Club Leaders Award	No	No
Flying (Powered Aircraft)	9.10 Air Activities – General 9.11 Access to Airfields 9.12 Air Activities – Public Liability Insurance and Pilot and Aircraft Requirements 9.13 Flight Briefings 9.16 Powered Aircraft Flying	No	Free - PPL that fulfills current CAA regulations Paid For - Air Operators Certificate	No	Yes
Gang Shows	9.22 Creative Activities for Public Performance 9.25 Theatrical Performances	No	None	No	No
Gliding	9.10 Air Activities – General 9.11 Access to Airfields 9.12 Air Activities – Public Liability Insurance and Pilot and Aircraft Requirements 9.13 Flight Briefings 9.17 Gliding	No	BGA Basic Instructor on a BGA site	No	Yes
Gorge Walking	9.77 Other Activities	Yes	N/A	No	No
Grass Sledging	9.77 Other Activities	No	None	No	No

Activity	POR Rules	AALA License Required	Minimum NGB Qualification for non AALA activities	Extra Third Party Insurance	Notification Required
Hang Gliding	9.10 Air Activities – General 9.11 Access to Airfields 9.12 Air Activities – Public Liability Insurance and Pilot and Aircraft Requirements 9.13 Flight Briefings 9.20 Hang Gliding and Paragliding	No	BHPA Hang Gliding Instructor at BHPA Approved Site	No	Yes
High Ropes	9.77 Other Activities	No	None	No	No
Hill Walking	9.26 Hill Walking and Off Road Cycling – Permits 9.27 Hill Walking and Off Road Cycling - Safety 9.28 Terrain Zero Definition 9.29 Terrain One Definition 9.30 Terrain Two Definition 9.32 Party Size	Yes on moorland or above 600m and more than 30mins from safety	None	No	No
Horse Riding	9.70 Horse Riding and Pony Trekking	Yes on moorland or above 600m and more than 30mins from safety	BHS Preliminary Teaching Test except where AALA license is held	No	No
Hovercraft	9.10 Air Activities – General 9.12 Air Activities – Public Liability Insurance and Pilot and Aircraft Requirements 9.13 Flight Briefings 9.21 Hovercrafting	No	Land – HCGB Pilot Cruising License Category 1 Water – HCGB Pilot Cruising License Category 3	Yes	Yes
Ice Climbing	9.34 Climbing and Abseiling	Yes	N/A	No	No
Jet Ski	9.42 Water Activities – General 9.43 Life Jackets and Buoyancy Aids 9.44 Classification of Waters 9.45 Water Activities Permits 9.46 Boats	No	RYA Personal Watercraft Instructor	No	No
Kayaking	9.42 Water Activities – General 9.43 Life Jackets and Buoyancy Aids 9.44 Classification of Waters 9.45 Water Activities Permits 9.46 Boats	Yes - except placid waters where it is not possible to be more than 50m from the bank	BCU Level 1 Coach except where AALA license is held	No	No

Activity	POR Rules	AALA License Required	Minimum NGB Qualification for non AALA activities	Extra Third Party Insurance	Notification Required
Kite Surfing	9.42 Water Activities – General 9.43 Life Jackets and Buoyancy Aids 9.44 Classification of Waters 9.45 Water Activities Permits	Yes - except placid waters where it is not possible to be more than 50m from the bank	IKSO Instructor Level 1	No	No
Laser Clay Pigeon Shooting	9.37 Shooting 9.40 Laser Games	No	None	No	No
Microlighting	9.10 Air Activities – General 9.11 Access to Airfields 9.12 Air Activities – Public Liability Insurance and Pilot and Aircraft Requirements 9.13 Flight Briefings 9.16 Powered Aircraft Flying	No	Free - PPL (Microlighting) that fulfills current BMAA regulations Paid For – BMAA Instructors Rating	No	Yes
Motor Cruising	9.42 Water Activities – General 9.43 Life Jackets and Buoyancy Aids 9.44 Classification of Waters 9.45 Water Activities Permits 9.46 Boats 9.47 Charter Vessels	No	MCA code where applicable. RYA Day Skipper (Motor) elsewhere	No	No
Motor Sports	9.72 Motorsports 9.77 Other Activities	No	None	Yes	No
Mountain Biking	9.26 Hill Walking and Off Road Cycling – Permits 9.27 Hill Walking and Off Road Cycling - Safety 9.28 Terrain Zero Definition 9.29 Terrain One Definition 9.30 Terrain Two Definition 9.32 Party Size	Yes on moorland or above 600m and more than 30mins from safety	SCU Trail Cycle Leader <b>or</b> OTC Level 1 Leadership Award <b>or</b> BSCA Mountain Bike / Off Road Leaders Course, except where AALA license is held	No	No
Narrow Boating	9.42 Water Activities – General 9.43 Life Jackets and Buoyancy Aids 9.44 Classification of Waters 9.45 Water Activities Permits 9.46 Boats 9.47 Charter Vessels	No	RYA Inland Waterways Helmsman Certificate	No	No

Activity	POR Rules	AAALA License Required	Minimum NGB Qualification for non AAALA activities	Extra Third Party Insurance	Notification Required
Offshore Sailing	9.42 Water Activities – General 9.43 Life Jackets and Buoyancy Aids 9.44 Classification of Waters 9.45 Water Activities Permits 9.46 Boats 9.47 Charter Vessels	Yes	N/A	No	No
Paintball	9.39 Paintball Games	Not Permitted	Not Permitted	N/A	N/A
Parachuting	9.10 Air Activities – General 9.11 Access to Airfields 9.12 Air Activities – Public Liability Insurance and Pilot and Aircraft Requirements 9.13 Flight Briefings 9.19 Parachuting	No	BPA Category System Instructor	No	Yes
Paragliding	9.10 Air Activities – General 9.11 Access to Airfields 9.12 Air Activities – Public Liability Insurance and Pilot and Aircraft Requirements 9.13 Flight Briefings 9.20 Hang Gliding and Paragliding	No	BHPA Paragliding Instructor at BHPA Approved Site	No	Yes
Parascending	9.10 Air Activities – General 9.11 Access to Airfields 9.12 Air Activities – Public Liability Insurance and Pilot and Aircraft Requirements 9.13 Flight Briefings 9.20 Hang Gliding and Paragliding	No	BHPA Paragliding Instructor at BHPA Approved Site	No	Yes
Power Boating	9.42 Water Activities – General 9.43 Life Jackets and Buoyancy Aids 9.44 Classification of Waters 9.45 Water Activities Permits 9.46 Boats 9.47 Charter Vessels	No	Non Tidal Waters – RYA Power Boat Level 2 (Inland) Tidal Waters – RYA Power Boat Level 2 (Coastal)	No	No
Private Mobile Radios		No	None	No	No

Activity	POR Rules	AALA License Required	Minimum NGB Qualification for non AALA activities	Extra Third Party Insurance	Notification Required
Pulling	9.42 Water Activities – General 9.43 Life Jackets and Buoyancy Aids 9.44 Classification of Waters 9.45 Water Activities Permits 9.46 Boats	No	ARA Instructors Award	No	No
Raft Building	9.42 Water Activities – General 9.43 Life Jackets and Buoyancy Aids 9.44 Classification of Waters 9.45 Water Activities Permits	Yes - except placid waters where it is not possible to be more than 50m from the bank	None	No	No
Rowing	9.42 Water Activities – General 9.43 Life Jackets and Buoyancy Aids 9.44 Classification of Waters 9.45 Water Activities Permits 9.46 Boats	No	ARA Instructors Award	No	No
Scrambling	9.26 Hill Walking and Off Road Cycling – Permits 9.27 Hill Walking and Off Road Cycling - Safety 9.30 Terrain Two Definition 9.32 Party Size	Yes	N/A	No	No
Scuba Diving	9.42 Water Activities – General 9.45 Water Activities Permits	No	BSAC Open Water Instructor <b>or</b> PADI Open Water Scuba Instructor	No	No
Shooting	9.37 Shooting	No	Air Guns - NSRA Youth Proficiency Scheme Tutors' Diploma Clay Pigeon – CPSA Level 1 Coach Others – NSRA/NRA Range Conducting Officer	No	No
Skiing	9.26 Hill Walking and Off Road Cycling – Permits 9.27 Hill Walking and Off Road Cycling - Safety 9.28 Terrain Zero Definition 9.29 Terrain One Definition 9.30 Terrain Two Definition 9.32 Party Size 9.33 Snowsports	Yes when off piste and above 600m and more than 30mins from safety	SNSC or Snowsport England Alpine Ski Leader except where AALA license is held	No	No

Activity	POR Rules	AALA License Required	Minimum NGB Qualification for non AALA activities	Extra Third Party Insurance	Notification Required
Snorkelling	9.42 Water Activities – General 9.45 Water Activities Permits	No	Swimming Pool - BSAC Snorkel Instructor <b>or</b> PADI Divemaster Open water - BSAC Open Water Snorkel Instructor <b>or</b> PADI Divemaster	No	No
Snow Boarding	9.26 Hill Walking and Off Road Cycling – Permits 9.27 Hill Walking and Off Road Cycling - Safety 9.28 Terrain Zero Definition 9.29 Terrain One Definition 9.30 Terrain Two Definition 9.32 Party Size 9.33 Snowsports	Yes when off piste and above 600m and more than 30mins from safety	SNSC or Snowsport England Snowboard Leader except where AALA license is held	No	No
Swimming	9.48 Swimming – General 9.49 Leisure Centres and Swimming Pools with an Attendant Lifeguard 9.50 All Other Swimming Facilities and Locations 9.51 Sole Use of a Swimming Facility or Location 9.52 Multiple Use of a Swimming Facility or Location 9.53 Swimming Training and Competitions 9.54 Scout Owned Swimming Facilities	No	Swimming Pool - RLSS National Pool Lifeguard <b>or</b> STA National Aquatic Rescue Standard for Lifeguard Open Water – RLSS National Beach Lifeguard	No	No
Water Skiing	9.42 Water Activities – General 9.43 Life Jackets and Buoyancy Aids 9.44 Classification of Waters 9.45 Water Activities Permits 9.46 Boats	No	British Water Ski Instructor	No	No
White Water Rafting	9.42 Water Activities – General 9.43 Life Jackets and Buoyancy Aids 9.44 Classification of Waters 9.45 Water Activities Permits 9.46 Boats	Yes	N/A	No	No

Activity	POR Rules	AALA License Required	Minimum NGB Qualification for non AALA activities	Extra Third Party Insurance	Notification Required
Wind Surfing	9.42 Water Activities – General 9.43 Life Jackets and Buoyancy Aids 9.44 Classification of Waters 9.45 Water Activities Permits	Yes - except placid waters where it is not possible to be more than 50m from the bank	RYA Windsurfing Level 2 Instructor except where AALA license is held	No	No

**Glossary**

AALA	Adventurous Activity Licensing Authority
ARA	Amateur Rowing Association
BBAC	British Balloon and Airship Club
BCU	British Canoe Union
BDA	British Dragon Boat Racing Association
BFA	British Fencing Association
BGA	British Gliding Association
BHPA	British Hang Gliding and Paragliding Association
BHS	The British Horse Society
BJA	British Judo Association
BMAA	British Microlight Aircraft Association
BOF	British Orienteering Federation
BPA	British Parachute Association
BSA	British Surfing Association
BSAC	British Sub-Aqua Club
BSCA	British Schools Cycling Association
CAA	Civil Aviation Authority
CPSA	Clay Pigeon Shooting Association
EKGB	English Karate Governing Body
GNAS	Grand National Archery Society
HCGB	Hovercraft Club of Great Britain
IKSO	International Kitesurfing Organisation
MCA	Maritime and Coastguard Agency
MLTUK	Mountain Leader Training United Kingdom
NGB	National Governing Body
NRA	National Rifle Association
NSRA	National Small-Bore Rifle Association
OTC	Off-Road Training Consultancy
PADI	Professional Association of Diving Instructors
POR	Policy, Organisation and Rules
PPL	Private Pilots License
RLSS	Royal Life Saving Society
RYA	Royal Yachting Association
SCU	Scottish Cycle Union
SNSC	Snowsports Scotland
STA	Swimming Teachers' Association